TENDER DOCUMENT

NOTICE INVITING TENDER (NIT)

Date: [03-11-2026]

AROH Foundation, an ISO Certified organization of national repute working towards social upliftment in multiple sectors like education, livelihood, health & sanitation, women empowerment, skill development, environment, and community development, invites sealed quotations/tenders from eligible vendors/agencies/service providers for the requirement mentioned below.

1. Tender Details

- **Name of Project:** HRDP_Thadlaskein P0858 (2026-2027)
- **Nature of Work:** Upgradation and Renovation of 02 Agriculture Tool Bank
- **Project Location:** Thadlaskein, West jaintia Hills, Meghalaya.
- Tender Type: Open
- Contract Period: 03 Months
- Last Date for Submission: [30-11-2026]
- Tender Opening Date: [03-11-2026]

2. About AROH Foundation

AROH Foundation is an ISO Certified organization of national repute working towards social upliftment in multiple sectors such as education, livelihood, health & sanitation, women empowerment, environment sustainability, and community development through various CSR and development sector initiatives across India.

3. Scope of Work

The proposed work involves the renovation and basic infrastructure upgradation of the existing Tool Bank at Myrjai, Lumtrep Village, Thadlaskein, West Jaintia Hills, Meghalaya. The objective is to improve the overall condition, functionality, safety and usability of the facility through whitewashing, minor civil repairs and electrical maintenance.

A. Whitewashing and Painting Work

1. Cleaning and preparation of existing interior and exterior wall surfaces before whitewashing.
2. Removal of loose paint, dust, dirt and damaged surface material.
3. Minor surface levelling, filling of cracks and application of putty wherever required.
4. Application of whitewash/primer and appropriate coats of white paint on interior and exterior walls.
5. Painting of doors, windows and other required surfaces wherever necessary.

6. Ensuring a neat, uniform and clean finish throughout the Tool Bank premises.

B. Minor Civil Repair and Maintenance

1. Identification and repair of minor cracks, damaged plaster and deteriorated wall surfaces.
2. Minor plastering and patchwork wherever required.
3. Repair and maintenance of doors, windows, hinges, locks and fittings.
4. Minor flooring repairs, including filling of damaged portions and levelling wherever necessary.
5. Repair of minor roof leakages and seepage issues, if identified during inspection.
6. Repair and maintenance of existing fixtures and other basic infrastructure components.
7. Cleaning and removal of construction debris and waste generated during renovation.

C. Electrical Work and Maintenance

1. Inspection and maintenance of the existing electrical wiring and connections.
2. Replacement of damaged or exposed electrical wires wherever required.
3. Installation/replacement of electrical switches, sockets, switchboards and related accessories.
4. Repair and replacement of existing lighting fixtures and installation of LED lights wherever required.
5. Installation/repair of ceiling fans and associated electrical connections, as necessary.
6. Checking and ensuring proper earthing and electrical safety.
7. Testing of all electrical installations to ensure safe and proper functioning.

D. Quality Standards and Specifications

- All materials used shall be of good quality and conform to applicable standards.
- Whitewashing and painting shall provide a smooth, clean and uniform finish.
- Civil repair work shall ensure proper finishing, durability and structural upkeep.
- Electrical materials shall be of standard quality and installed by qualified electricians.
- All works shall be executed following applicable safety standards and good construction practices.

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E. Expected Outcomes

1. Improved physical appearance and cleanliness of the Tool Bank.
2. Better-maintained and functional infrastructure.
3. Safe and reliable electrical installations.
4. Improved working environment for the storage and management of tools and equipment.
5. Enhanced usability and sustainability of the Tool Bank facility.

F. Location of Work

Particulars	Details
Project	Renovation and Upgradation of Tool Bank
Location	Myrjai, Lumtrep Village
Block	Thadlaskein
District	West Jaintia Hills
State	Meghalaya
Major Activities	Whitewashing, Minor Civil Repairs and Electrical Work

4. Eligibility Criteria

- Valid PAN Card
- GST Registration Certificate
- Company/Firm/Agency Registration Certificate
- Minimum 5 years of relevant experience
- Experience of working with NGOs/CSR/Government projects preferred
- Submission of previous work orders/completion certificates
- Financial stability and operational capacity
- Ability to execute the assignment within the prescribed timeline

5. Documents Required

- Company/Firm Profile
- PAN Card
- GST Registration Certificate
- Registration Certificate/Incorporation Certificate
- Previous Work Orders/Completion Certificates
- Audited Financial Statements/ITR
- Signed Tender Document
- Financial Quotation
- Declaration Letter

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6. Technical Proposal

The technical proposal should contain:

- Understanding of project requirement
- Execution methodology/work plan
- Timeline for completion
- Team composition/manpower deployment
- Relevant organizational experience

7. Financial Proposal

The financial quotation should include complete details in the prescribed format with GST mentioned separately.
Rates should remain valid for a minimum period of 15 days.

8. Evaluation Criteria

The tender/proposal shall be evaluated based on:

- Technical competency
- Relevant experience
- Financial competitiveness
- Past performance
- Compliance with tender terms & conditions

AROH Foundation reserves the right to accept or reject any proposal without assigning any reason.

9. Terms & Conditions

1. Incomplete or late submissions shall not be considered.
2. The selected agency/vendor shall comply with all statutory norms and legal compliances.
3. Payment terms shall be finalized mutually and released against invoice and supporting documents.
4. The organization reserves the right to terminate the contract in case of unsatisfactory performance.
5. The bidder shall maintain confidentiality of all project-related information.
6. Any dispute arising out of this tender shall be subject to the jurisdiction of Noida, Uttar Pradesh.

10. Submission Details

Procurement Department
AROH Foundation
F-52, Sector-8, Noida, Uttar Pradesh
Please visit: https://aroh.in/tender